



Recognition of Prior Learning & Credit Transfer Policy

Recognition of Prior Learning (RPL) is the acknowledgement of skills and knowledge previously attained through formal training, work experience and/or life experience. Trainees may be eligible for credit into an accredited course based on relevant prior learning and/or experience. Recognition of Prior Learning is available on application in all VET programs offered by ERGOSH Safety Management Services.

* ***RPL Exemption***

Recognition of skills and knowledge involved in a module or unit of competency attained through relevant work and/or life experiences. Such exemptions may be granted where appropriate and sufficient evidence is provided to demonstrate that learning outcomes or competencies have been previously attained, and have been retained, by the trainee.

* ***Credit Transfer***

Credit transfer means the assessment of the initial course or subject that the individual is using to claim access, or for the award of credit, against the destination course to determine the extent to which it is equivalent to the required learning outcomes, competency outcomes, or standards in a qualification. This may include credit transfer based on formal learning that is outside the AQTF 2007 framework.

Where a trainee seeks recognition of skills and knowledge involved in a module or unit of competency attained through other relevant studies and/or training, credit, may be granted where the trainee is able to satisfactorily complete the formal assessment(s) for modules or units of competency from a VET course.

How to apply for RPL

- Step 1 Obtain an *Application Form* from ERGOSH
- Step 2 Discuss your *Application* with a course facilitator
- Step 3 Submit your completed *Application* to the Principal Consultant

What are the possible outcomes of an RPL and/or Credit Transfer Application

- Application successful and credit granted, current competencies recognised
- Application suspended pending trainee providing further information/evidence
- Application suspended pending trainee undertaking formal assessment for credits, exemptions, current competencies applied for by the trainee
- Application rejected. The trainee may appeal and the application may be re-assessed. If required, a final decision will be made by the Principal Consultant in consultation with the course facilitator.

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